

2014-2015
BUDGET RESOLUTION



Section 13
BUDGET CALENDAR

Durham Public Schools FY 2014–2015 Budget Calendar

(Budget Activities during FY 2014-15 to Prepare Budget for FY 2015-16)

August	<ul style="list-style-type: none"> Budget Amendment #3 presented for 2013-14.
September	<ul style="list-style-type: none"> Review and analyze 2014-15 first month membership (20-day ADM).
September	<ul style="list-style-type: none"> Review 2013-14 vendor history.
September	<ul style="list-style-type: none"> Review current salary and non-salary allotments.
October	<ul style="list-style-type: none"> Review program and department budget.
November	<ul style="list-style-type: none"> BOE work session to review FY 2014-15 Budget Resolution and appropriation of fund balance.
November	<ul style="list-style-type: none"> Budget Advisory Committee meeting.
December	<ul style="list-style-type: none"> BOE work session to review 2013-14 Comprehensive Annual Financial Report and set Budget Priorities and Guiding Principles for 2015-16 Budget.
January	<ul style="list-style-type: none"> Meet with senior staff, directors, principals advisory group and Durham Association of Educators (DAE) representative to review budget process and begin planning for FY 2015-16. These meetings will be continuous throughout the process.
January	<ul style="list-style-type: none"> Student projections by schools finalized so that staffing allocations can be projected.
January	<ul style="list-style-type: none"> Budget Advisory Committee Meeting.
February	<ul style="list-style-type: none"> Budget Amendment #1 for 2014-15 presented and projections of current budget balances.
February	<ul style="list-style-type: none"> Senior Staff, Directors, Coordinators, Principal’s Advisory Group, and DAE provide their budget recommendations.
February	<ul style="list-style-type: none"> BOE work session to review salary and non-salary allotments.
February	<ul style="list-style-type: none"> Budget Advisory Committee Meeting.
February	<ul style="list-style-type: none"> Solicit additional feedback and suggestions from schools and departments on any proposed increases/reductions.
March	<ul style="list-style-type: none"> Develop Proposed Budget FY 2015-16 and present draft of budget.
March	<ul style="list-style-type: none"> Planning allotments for staffing and non-salary will be provided to schools.
March	<ul style="list-style-type: none"> Budget Amendment #2 for 2014-15 presented and projections of current budget balances.
April	<ul style="list-style-type: none"> Staff will review and prepare related board materials.
April	<ul style="list-style-type: none"> Budget Advisory Committee Meeting.
April	<ul style="list-style-type: none"> BOE work session to present Proposed Budget FY 2015-16.
May	<ul style="list-style-type: none"> Public Hearing and BOE Budget Work Session.
May	<ul style="list-style-type: none"> Special Called Meeting to adopt the Proposed Budget for FY 2015-16.
May	<ul style="list-style-type: none"> Board of Education’s Budget due to Commissioners per General Statute. by May 15.
Late May/Early June	<ul style="list-style-type: none"> Joint meeting with Commissioners. Date TBD.
June	<ul style="list-style-type: none"> Interim Budget Resolution presented for FY 2015-16 Budget.