

BID TABULATION SHEET

	A	B	C
1			
2	RPF#: 179-2425-256_MAGNET_EVAL		
3		Bid Opening Date: 12/17/2024	
4	BIDDER NAME	BID TOTAL	COMMENTS
5	West Ed	SEE ATTACHMENTS	
6	Scott Consulting	" "	
7	RTI	" "	
8	Edstar Inc	" "	
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Attachment C: Pricing

WestEd - Cost Estimate

Task/Deliverable	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Planning/Admin	\$37,065	\$48,460	\$50,000	\$52,093	\$54,809	\$242,427
Evaluation Plan Design	\$28,300	\$6,980	\$7,298	\$7,631	\$3,901	\$54,110
Site Visits	\$51,615	\$105,599	\$109,468	\$113,520	\$117,763	\$497,965
Data Analysis	\$15,936	\$17,447	\$30,277	\$38,002	\$32,745	\$134,407
Reporting	\$28,084	\$29,347	\$30,670	\$32,055	\$33,505	\$153,661
	\$161,000	\$207,833	\$227,713	\$243,301	\$242,723	\$1,082,570

Dr. Rachel Scott
Owner/ Principal Associate
Scott Consulting, LLC

Purchasing Department
Durham Public Schools
RFP # 179-2425-256_MAGNET_EVAL

December 13, 2024

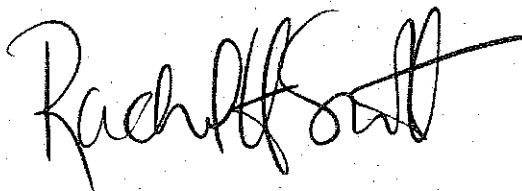
Dear Selection Committee,

We are writing in response to the Durham Public Schools' Request for Proposal (RFP) for Grant Evaluator Services, issued in November 2024.

We are Scott Consulting, LLC, an independent evaluation firm that works with local, state, and national organizations to support data-informed decision-making and enhance their impact. Scott Consulting, LLC has worked with local and regional partners to provide grant evaluation, grant writing and grants management technical assistance for the last five years. During this time, we have worked with clients funded by the Arkansas and U.S. Departments of Education, the Corporation for National and Community Service and the U.S. Department of Justice. Scott Consulting, LLC's work is guided by principles of collaboration, utility and equity. We believe that evaluation and research should be simple, clear—and above all—useful.

In the pages that follow, we provide a quote for evaluation services, aligned with the requirements outlined in the RFP. This quote is budgeted at **\$135,000 annually** plus documented travel expenses. We would greatly appreciate the opportunity to work further with Durham Public Schools in your efforts to advance student achievement and reduce minority group isolation. Please don't hesitate to let us know if you have any questions or would like to speak further.

Warm regards,



Rachel Scott, Ed.D.
Owner/ Principal Associate
Scott Consulting, LLC

Attachment C

RTI Budget Proposal

Overview

RTI's budget for the Durham Public Schools' Magnet Schools Expansion Evaluation is presented in Fixed Price format. The total RTI budget for the project is \$1,107,488. This 60-month budget reflects RTI's approach to provide evaluation services to assess the implementation, impact, and outcomes of the U.S. Department of Education Magnet Schools Assistance Program (MSAP) grant. The period of performance for the project is from on or around January 1, 2025, through December 31, 2029. Below is a breakdown of the project costs by year:

Project Year	Period of Performance	Budgeted Amount
PY1	January 1, 2025 – December 31, 2025	\$176,058
PY2	January 1, 2026 – December 31, 2026	\$217,020
PY3	January 1, 2027 – December 31, 2027	\$228,405
PY4	January 1, 2028 – December 31, 2028	\$238,583
PY5	January 1, 2029 – December 31, 2029	\$247,422
Total Budget		\$1,107,488

Key Budget Assumptions

RTI's fixed price budget is based on the following assumptions. If DPS intends to revise the project scope in a way that impacts the assumptions below, RTI reserves the right to revise the budget accordingly.

- Costs include labor hours for all preparation, delivery, and follow-up as needed to support the scope of work as identified in the proposal.
- Focus group facilitation was budgeted as follows:
 - One (1) day, onsite at each of the four project school each year to conduct focus groups of staff, students, and parents.
 - Up to four (4) additional virtual focus groups per year
- School site visits was budgeted as follows:
 - Two-day site visits each semester, each year at each of the four project schools to collect data on magnet theme implementation
 - Protocol development will leverage existing instruments already in use in DPS, especially those used in Montessori schools. Protocols will be adapted for use with the MSAP evaluation.
- Surveying efforts assume that we will build off of existing instruments already in place in DPS. Survey platform will either be an existing platform used in DPS or a free-source platform.
- Reporting includes collaboration with DPS to provide MSAP Performance Measures, including both Government Performance and Results Act (GPRA) results and project-level performance measures, as required by the U.S Department of Education grant requirements.
- Reporting includes formal annual reports in PY1-5 and one (1) summative report in PY5.
- Reporting includes quarterly updates on progress and a mid-year summary of evaluation activities and progress made toward goals. Format for this informal reporting will be presented in PowerPoint format.

resources has been allocated to Years 1 and 5, reflecting the intensive requirements for setup, data collection, and final reporting during those phases. The budget includes a detailed breakdown of direct and indirect costs and assumes a project grant award of \$11.2 million over five years, with 13% of that total allocated for evaluation. Should the grant award and project scope be smaller than anticipated, we will proportionally maintain the same 13% allocation to ensure a robust and scalable evaluation process.

Personnel

Salary expenses for the seven staff members include two Co-Project Leads, Dr. Johnson (50% FTE in Year 1, 30% Years 2-4, and 40% in Year 5), Dr. Gray (30% FTE in Years 1-5), Dr. Gattis, Research Support (25% FTE in Years 1-5), Michele Oros, Project Support (10% FTE in Years 1-5), Jackie Alvarez, Data Strategy and Program Specialist (50% FTE in Years 1 – 4, and 60% in Year 5), and Information Technology and Writing staff (20% FTE in all Years).

Personnel	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Seven staff members	\$ 252,000.00	\$ 221,450	\$ 228,094	\$ 228,093	\$ 264,986	\$ 1,194,623
<i>Subtotal Personnel</i>	<i>\$252,000.00</i>	<i>\$221,450</i>	<i>\$228,094</i>	<i>\$228,094</i>	<i>\$264,986</i>	<i>\$1,194,623</i>

Fringe Benefits

Fringe benefits are calculated for the seven staff members at .05% for retirement, and 7.65% for FICA.

Fringe Benefits	Year 1	Year 2	Year 3	Year 4	Year 5	Total
FICA (at 7.65%)	\$19,051	\$ 16,742	\$ 17,244	\$ 17,244	\$ 20,033	\$ 90,314
Retirement	\$ 12,600	\$ 11,073	\$ 11,405	\$ 11,405	\$ 13,249	\$ 59,731
<i>Subtotal Fringe</i>	<i>\$ 31,651</i>	<i>\$ 27,814</i>	<i>\$ 28,649</i>	<i>\$ 28,649</i>	<i>\$ 33,282</i>	<i>\$150,045</i>