

ADDENDUM 1

Durham Public Schools Request for Statement of Proposal (RFP) For BOE TRAINING

RFP # 179-2425-255_BOE_TRAINING_FIRM

Date: 10/15/24

ADDENDUM 1 – Questions and Answers

Q1. The RFP indicates training will involve the full Board, groups of Board members, and individual members as needed. To plan accordingly, could you confirm whether all seven Board members will participate in both the training services? Additionally, should we anticipate any other key personnel or administrators joining?

A1. All seven board members are anticipated to participate. The Superintendent may also join.

Q2. Is there a preference for in-person or virtual training sessions? If in-person is preferred, would there be any travel or venue-related requirements we should consider, or would sessions be held at a central location?

A2. In person is preferred. Sessions will be held at a DPS site.

Q3. The RFP outlines key areas such as strong governance, communication norms, and governance frameworks. Are there any specific governance challenges or areas of improvement the Board would like us to focus on during the training?

A3. The board has not shared any other areas of focus.

Q4. Do you have any guidance on the preferred timing and scheduling for these training sessions? For example, are there specific dates or times of the year that work best for the Board, or any periods that should be avoided due to pre-existing commitments?

A4. The board will work with the selected provider to set the dates.

Q5. The RFP mentions the importance of ongoing access for follow-up and clarification after the training. Could you clarify what level of follow-up is expected? For example, would the Board prefer regular check-ins, additional coaching sessions, or access to consultants on an as-needed basis?

A5. The board will work with the selected provider on the perimeters of any follow-up or desired future interactions.

Q6. Does the Board have a preferred method for evaluating the success of the training? Should we plan for post-training surveys, progress reports, or feedback sessions to measure outcomes and effectiveness?

A6. The board has not shared its preference on a method. It is suggested that potential providers share their offerings in these areas at a high level.

Q7. While the RFP indicates that fees will be subject to negotiation, are there any budgetary parameters or guidelines that we should be mindful of when structuring our proposal?

A7. No

Q8. I am currently reviewing the Request for Proposal for the training program and a question arises regarding the preferred time frame for the completion of the training program. I couldn't find any details about the estimated duration in the RFP document, and I want to ensure that my proposal aligns with your expectations and requirements.

A8. The board will work with the selected provider on a timeframe for completion and duration.

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