

ADDENDUM 1

Durham Public Schools Request for Statement of Proposal (RFP)

RFP # 179-2324-242-CNS_MGMT_SOFTWARE

Date: 5/2/24

ADDENDUM 1 – Questions and Answers

Q1. Please confirm the number of central warehouses and central kitchens in use.

A1. As of August 2024, DPS will have one central warehouse and one catering production in use; additionally there will be 49 school-based kitchens.

Q2. Is truck routing and bin/slot management utilized in warehouse or central kitchen locations?

A2. At this time, we do not use truck routing or bin/slot management software at the warehouse or central catering production kitchen.

Q3. What is the anticipated Award Date?

A3. No later than May 17, 2024

Q4. What is the anticipated project start date and go-live date?

**A4. Start date: June 1, 2024; go-live date for all components January 6, 2025
HOWEVER, the nutrition planning software is a priority and we'll go live with that as soon as possible.**

Q5. What is your district's estimated meals online payment volume?

A5. This is a wild guess currently. Our target is 500 adults and 1000 high school students per day; we will not achieve these numbers on Day 1.

Q6. How many ingredients, recipes, and menus does Durham Public Schools have?

A6. We are starting over with our ingredients, recipes, and menus. We anticipate a four week, three season (Fall, Winter, Spring) and two week, one season (Summer) menu. With four school meal types (preK, k-5, 6-8, and 9-12) plus adult meals, and two entrees, two fruits, two vegetables, at most meals plus SmartSnack a la carte options, we estimate roughly 400 recipes with supporting ingredients.

Q7. What type of training is preferred, Train the Trainer, or Turnkey?

A7. Please provide pricing and description of both options if available.

Q8. Does Durham Public Schools have year-round schools, or track scheduling?

A8. Yes, in SY24-25 DPS has 9 year round elementary schools and two year round middle schools.

Q9. What is the district's current Student Information System?

A9. PowerSchool, moving to Infinite Campus within the next year.

Q10. What is the district's current Financial/Accounting System?

A10. Sylogist, plus some residual offerings in SunPac/AS400.

Q11. What is the number of serving lines?

A11. 89

Q12. What is the number of sites/buildings?

A12. 55

Q13. How many applications do you process annually?

A13. 0. We are districtwide CEP in SY24-25.

Q14. How many POS terminals are in use?

A14. 85

Q15. If demos are required, what dates will they be held?

A15. June/July/August 2024

Q16. In regard to Section 6. Proposal, RFP pages 12 and 13. Can you clarify the meaning of "supply chain hierarchy" and "order hierarchy," for the following requirements:

- **Central Purchasing: Automatically transform requisitions to purchase orders and supply orders based on supply chain hierarchy**
 - *“Supply chain hierarchy” suggests that if there is USDA product in the warehouse, use that item first; if there is no USDA product in the warehouse, then allow purchase from broadline distributor*
- **Inventory: Easily set an order hierarchy for each inventory item**
 - *Same ideas as supply chain hierarchy above*

A16.

Q17.

A17.

Q18.

A18.

Q19.

A19.

Q20.

A20.