

# **ADDENDUM 1**

## **Durham Public Schools Request for Statement of Proposal (RFP)**

### **RFP # 179-2324-238-CNS\_BREAD\_PRODUCTS**

**Date: 4/25/24**

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#### **ADDENDUM 1 – Questions and Answers**

**Q1. If DPS has sole discretion to renew the contract under the same terms and conditions for up to 4 years, then we as a vendor need to be prepared to comply with a renewal request, regardless of how food costs increases affect us? What happens if an increase in cost of goods drops our product below profitability? Is there a process by which we as a vendor can communicate those increases to DPS and negotiate a new rate? How does 4.1 intersect with 5.3?**

**A1. If at any time a vendor needs to increase rates, they can give 30 days notice to the schools and a new RFP process will be initiated. Contracts may be renewed up to four years, and they may also be renegotiated as needed if prices must be adjusted. Typically, prices are adjusted annually and vendors should do their best to design their prices to cover their costs throughout the school year. Annual price adjustments do require the school district and vendor complete a new RFQ or RFP process.**

**Q2.**

**A2.**

**Q3.**

**A3.**

**Q4.**

**A4.**

**Q5.**

**A5.**

