

Tornado Refuge Plan---(Please post in all CMA rooms)

(revised 3/3/15)

1st Floor Classrooms

Cafeteria staff will close doors to convocation area and shelter in the kitchen.

Room 107 will move to the bookroom and kitchen storage area.

Cybrary will move to inside Ms Terry's office and the storage room next to her office.

Room 116 will find refuge in the inner locker rooms that have no exterior windows.

Main office staff will move to the bathroom, mail room and to the IT office.

2nd Floor Classrooms

Rooms 205, 206, 207, 209, and 210 will find refuge in 2nd floor office space, inner office hallway and guidance suite with all doors closed to window access.

Rooms 203 and 214 will move to hallway walls from room 203 to 214. Students should be tucked into bathroom indents as closely as possible, staying as far as possible away from East end hallway windows.

3rd Floor Classrooms

Rooms 305, 306, 307 and 308 will find refuge in 2nd floor "blue floor" space outside room 204A.

Rooms 309, 310, 303 and 314 will move to the first floor main office. Students will move to the mail room, inner hallway, outside Principal's office, IT room, bathroom, and to inside the social worker's office.

In the event of a tornado concern during lunch time, students should be directed to locker rooms and to inner kitchen spaces behind closed doors.