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DURHAM, NC  
PERMIT NO. 716

Community Education and Family Engagement  
P.O. Box 1967  
Durham, NC 27702-1967



2018-2019 Middle School Afterschool Program in Durham Public Schools  
Check us out on the internet at [www.dpsnc.net/afterschool](http://www.dpsnc.net/afterschool)

2018-2019

Encore!

Middle School Afterschool Program  
in Durham Public Schools

Our mission: To provide high quality academic, social, and recreational experiences for middle school students during after school hours.



# Register Today! 2018-2019 Encore! Registration Form

Program cost: \$50 for a semester or \$100 for the full year. First Semester Dates are: Y.R. (July 30 - December 13) and Trad. (September 10 - January 17). Second Semester Dates are: Y.R. (January 7 - May 16) and Trad. (January 23 - May 16). Please fully complete all sections and see the back of this form for registration options/procedures. Please review before submission as incomplete applications cannot be processed. Scholarships are available. Call (919) 560-9488 for more information.

Limited space is available at each school, and fully completed registration forms with fees are processed on a first come, first served basis. No refunds will be issued unless the program is full when your registration is received. A waiting list will be formed once a program becomes full, and spaces will be filled in the order that registrations and fees were received. Register on a Monday or Tuesday, student begins the following Monday. Register Wednesday, Thursday or Friday, student begins a week after the following Monday. All new students will begin on Mondays only. Longer start dates can be expected at the start of the school year.

## To Register

**BY MAIL:** Complete both sides and return the registration form and payment (check or money order) to: Community Education, P.O. Box 1967, Durham, NC 27702-1967  
**IN PERSON:** Complete both sides and bring the registration form along with your method of payment to our office at 2107 Hillandale Road, Durham, NC. Office hours are Monday-Friday from 8am-5pm.

**BY FAX:** Complete both sides and fax the registration form to our accounting office at (919) 560-2177. Please call to make payment by phone using a credit or debit card: (919) 560-9488. A 3% convenience fee will be charged on all credit/debit card payments.

**ON-LINE:** Go to [www.dpsnc.net/afterschool](http://www.dpsnc.net/afterschool)

**Please do not submit registration forms to schools. They can not be accepted or processed at schools.**

**(PLEASE PRINT CLEARLY):** School: \_\_\_\_\_ Grade: \_\_\_\_\_

Student's First Name: \_\_\_\_\_ Middle: \_\_\_\_\_ Last: \_\_\_\_\_

Birthdate: (Month) \_\_\_\_\_ (Day) \_\_\_\_\_ (Year) \_\_\_\_\_ Age: \_\_\_\_\_

My child is:  Black  White  Hispanic  Asian  Native American  Other My child is:  (M) male  (F) female

Home Address: \_\_\_\_\_ Apt #: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone #: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Email: \_\_\_\_\_

Cell #: \_\_\_\_\_ Mother's Work #: \_\_\_\_\_

Father's Name: \_\_\_\_\_ Email: \_\_\_\_\_

Cell #: \_\_\_\_\_ Father's Work #: \_\_\_\_\_

Emergency Contact Person: \_\_\_\_\_ Emerg. Phone #: \_\_\_\_\_

List all persons who have permission to pick up your child from the afterschool program. (Attach and sign a separate sheet if necessary.)  
**Please inform manager of any changes:**

\_\_\_\_\_

■ If legal parents are separated or divorced, who has legal custody?  Mother  Father  Both Parents  Other

List any fears, allergies, medical or special conditions that may affect his/her stay during the program or while being transported home. Please attach an explanation of any physical, emotional, behavioral or medical condition to this application.

\_\_\_\_\_

- How did you hear about us?  Web  School  Friend  PTA mtg  Mailing  Other \_\_\_\_\_
- Does this student currently receive free or reduced lunch at school?  Yes  No
- If this program were not available, would an adult be waiting at home at 2:30 p.m.?  Yes  No
- Does your child need transportation home at the end of the afterschool program?  Yes  No
- \*Your child must live within the school attendance zone. Transportation from Shepard Magnet School is not available but program hours are extended to 6:00 pm.**
- My child will:  \* Ride the bus home  Walk home  Be picked up by car
- Was your child in the **Encore!** Afterschool Program last year?  Yes  No Two years ago?  Yes  No
- My child lives with:  Both Parents  Mother/Stepfather  Father/Stepmother  Mother Only  Father Only  Other Relative  Foster Care  Other \_\_\_\_\_
- Was your child referred by:  Parent  Social Service  School  Mental Health  Self/Child  Other \_\_\_\_\_
- Reason Enrolling:  Needs Adult Supervision  Below Grade Level in Math  Below Grade Level in Reading  School Suspensions  School Attendance Problems  Enrichment  Socialization  Safety

> continued on back

All Shaded areas must be completed!

## Release Statement

**PARTICIPATION RELEASE:** My child, \_\_\_\_\_ has my permission to fully participate in the Encore! afterschool program. In order to ensure that he/she receives the full benefit of this program, relevant background information is required. My permission is hereby granted for information, such as name, legal status, and school records, i.e. attendance, referrals, behavior, test scores and grades to be released. It is understood that this information is being shared with independent program evaluators for use determining Encore!'s effectiveness. The services of this program or some part thereof, may be altered, changed or suspended at any time due to funding shortages. Program and account information may be sent to you by email. I/We retain the right to have access to this data upon written request. I have read and understood the above statement and I am familiar with its contents.

Yes  No

**MEDICAL RELEASE:** If a medical emergency arises, the Encore! staff will attempt to contact the parent/guardian. If the emergency is such that immediate hospital attention is necessary, I give permission for my child to be transported by ambulance.

Yes  No

**TRANSPORTATION RELEASE:** I hereby give my permission to allow my child to be transported home from the Encore! afterschool program on days scheduled. In addition, my child has my permission to be transported to and from afterschool activities/field trips and functions when they are located off school campus.

Yes  No

**MEDIA RELEASE:** I hereby grant and assign to Durham Pubic Schools, its agents, employees, designees, successors, or assigns, all my rights, title, and interest to photographic reproductions of my child including his/her name and consent that such may be used for the purposes of advertising and publicity of the Encore! afterschool program.

Yes  No

Signature of Parent/Legal Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

## Student/Parent Contract

Encore! afterschool program parents and students must read and accept the following statements in order to make their participation rewarding and beneficial.

1. I will meet the minimum attendance requirement of two days per week, understanding that daily attendance is preferred. My lack of attendance will result in my termination from this program or losing my transportation services.
2. I will follow all school rules as they also apply to the **Encore!** afterschool program.
3. I will report on time each day at the designated area assigned by the **Encore!** afterschool program.
4. I will come prepared to fully participate in all program components.
5. I will utilize my time during homework zone to complete my daily assignments.
6. Fighting, misconduct or unwillingness to participate or follow staff instructions can result in my immediate suspension from the **Encore!** program. (Specific rules and expectations from your **Encore!** afterschool program will be given to you when you begin the program).
7. As the parent/guardian, I agree to pick my child up on time if (s)he is not a bus rider. I understand there are fees associated with picking my child/ren up late.
8. As the parent/guardian, I will keep the **Encore!** staff informed of any changes or important information that affects my child's well-being. *I understand that I can obtain a parent handbook regarding this program by visiting our website at [www.dpsnc.net/afterschool](http://www.dpsnc.net/afterschool) or can request this information by calling (919) 560-9488.*

**I have read and agree to these guidelines:**

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Parent/Legal Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

## Method of Payment

Check/Money Order made out to Community Education is enclosed.

Please charge my:  Visa  Master Card  AMEX Amount \$: \_\_\_\_\_

This is a:  Debit Card or  Credit Card

Card #: \_\_\_\_\_

Exp. Date: \_\_\_\_\_

Cardholder Name (print): \_\_\_\_\_

Signature: \_\_\_\_\_

**Your Donation is Appreciated:**

I wish to donate \$ \_\_\_\_\_

to the Encore! program to assist with providing scholarships to students

### OFFICE USE ONLY

Checklist:  I.D.  Welcome  Transportation  EZ Care

Date Received: \_\_\_\_\_

Start Date: \_\_\_\_\_

Transportation Needed?:  Yes  No

Amount Paid: (1st Semester) \_\_\_\_\_

Date Paid: \_\_\_\_\_

Check #: \_\_\_\_\_

Scholarship: \_\_\_\_\_

(2nd Semester) \_\_\_\_\_

Date Paid: \_\_\_\_\_

Check #: \_\_\_\_\_

Scholarship: \_\_\_\_\_

Agency Referral: \_\_\_\_\_

# Data Release Consent

## CONSENT OF PARENT OR LEGAL GUARDIAN FOR DURHAM PUBLIC SCHOOLS TO RELEASE EDUCATION RECORDS OF PUBLIC SCHOOL STUDENT DIRECTLY TO A THIRD PARTY

School: \_\_\_\_\_

Name of Child: \_\_\_\_\_ (the "Student") Date of Birth: \_\_\_\_\_

I, \_\_\_\_\_ (Parent /Legal Guardian Name), as parent or legal guardian of the Student, hereby give permission to officials of the Durham Public Schools to disclose confidential education records of the student, and/or any personally identifiable information contained in those records to a contracted program evaluator or partnering agency(ies).

The educational records governed by this waiver shall include: student's name, school name, grade level, demographics (race, gender, academic), test scores, grades, attendance, disciplinary referrals, and contact information.

The Encore! Afterschool program records governed by this waiver shall include: Information provided on this registration form, various interest and attitude surveys, pre and post-attitude surveys, socio-emotional surveys, skills assessment surveys, program and activity attendance, Encore! staff assessments of my child, disciplinary action, skill mastery in Khan Academy, or other online academic resource usage.

For the purpose of evaluating the effectiveness of the Encore! Afterschool Program and measuring our Key Performance Indicators related to our program goals and objectives.

I acknowledge that this form constitutes my written consent to release of confidential student records and/or confidential personally identifiable information protected under the federal Family Educational and Privacy Rights Act (FERPA), state law, and applicable Durham Public Schools policies governing the confidentiality of student records. I understand and certify that:

- 1) I am the parent or legal guardian of the Student and that I have the authority to execute this document regarding the Student's education records;
- 2) I have the right not to consent to the release of my child's educational records;
- 3) I have the right to receive a copy of such records upon request; and
- 4) I have the right to revoke this authorization and consent at any time by providing my signed written notice to my child's program administrator or school principal. Absent such notice, this authorization shall expire with one (1) year of the date indicated below.

**THIS INFORMATION RELEASE IS SUBJECT TO THE CONFIDENTIALITY PROVISIONS OF APPROPRIATE STATE AND FEDERAL LAWS AND REGULATIONS WHICH PROHIBIT ANY FURTHER DISCLOSURE OF THIS INFORMATION WITHOUT THE SPECIFIC WRITTEN CONSENT OF THE PERSON TO WHOM IT PERTAINS, OR AS OTHERWISE PERMITTED BY SUCH REGULATIONS.**

For more information, please contact Mike Vadala, Program Coordinator, Durham Public Schools Community Education and Family Engagement Department, (919)560-3916.

I Give My Consent       I Do NOT Give My Consent

Signature of Parent/Legal Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

# Encore! Program/Calendars

The **Encore!** afterschool program provides educational support, enrichment and recreational activities to middle school students who need positive reinforcement after the school day ends. The program is designed to help students build life skills, develop a joy for learning, and be successful in school. Each program is staffed at a 1:15 ratio using a mix of certified teachers, youth workers, adult volunteers and staff from various community partnerships. Program elements include: Homework Assistance (Homework Zone), Khan Academy (Math Skill Mastery), Character Education (Character Counts!), Physical Activity, STEM (Science, Technology Engineering, Math) Project Based Learning, LEGO Robotics, College and Career Awareness, Life Skill Activities, Field Trips, Clubs and a healthy snack is provided daily. Bus transportation is available for all schools if the child lives in the school's attendance zone.

Activities may vary by site and times of the year. Programs are tailored to suit the needs and interests of students. Days of operation are Monday - Thursday, beginning when school is dismissed. *See times listed with each school below.*

Before School Care is available at DSA and SCS. For more information about this program call our office at (919)560-9488 or visit us at [www.dpsnc.net/afterschool](http://www.dpsnc.net/afterschool)

## 2018-2019 Year-Round Afterschool Calendar

Start date: **July 30, 2018** through end date: **May 16, 2019**

### Rogers-Herr

2:30-5:30  
919-560-3970(s)  
919-287-5703(o)

2018

| JULY |    |    |    | AUGUST |    |    |    | SEPTEMBER |    |    |    | OCTOBER |    |    |    | NOVEMBER |    |    |    | DECEMBER |    |    |    |
|------|----|----|----|--------|----|----|----|-----------|----|----|----|---------|----|----|----|----------|----|----|----|----------|----|----|----|
| M    | T  | W  | T  | M      | T  | W  | T  | M         | T  | W  | T  | M       | T  | W  | T  | M        | T  | W  | T  | M        | T  | W  | T  |
| 2    | 3  | 4  | 5  |        |    | 1  | 2  | 3         | 4  | 5  | 6  | 1       | 2  | 3  | 4  |          |    |    | 1  | 3        | 4  | 5  | 6  |
| 9    | 10 | 11 | 12 | 6      | 7  | 8  | 9  | 10        | 11 | 12 | 13 | 8       | 9  | 10 | 11 | 5        | 6  | 7  | 8  | 10       | 11 | 12 | 13 |
| 16   | 17 | 18 | 19 | 13     | 14 | 15 | 16 | 17        | 18 | 19 | 20 | 15      | 16 | 17 | 18 | 12       | 13 | 14 | 15 | 17       | 18 | 19 | 20 |
| 23   | 24 | 25 | 26 | 20     | 21 | 22 | 23 | 24        | 25 | 26 | 27 | 22      | 23 | 24 | 25 | 19       | 20 | 21 | 22 | 24       | 25 | 26 | 27 |
| 30   | 31 | 27 | 28 | 29     | 30 |    |    | 29        | 30 | 31 |    |         |    |    | 26 | 27       | 28 | 29 | 31 |          |    |    |    |

2019

| JANUARY |    |    |    | FEBRUARY |    |    |    | MARCH |    |    |    | APRIL |    |    |    | MAY |    |    |    | KEY   |
|---------|----|----|----|----------|----|----|----|-------|----|----|----|-------|----|----|----|-----|----|----|----|---|
| M       | T  | W  | T  | M        | T  | W  | T  | M     | T  | W  | T  | M     | T  | W  | T  | M   | T  | W  | T  |   |
|         | 1  | 2  | 3  | 4        | 5  | 6  | 7  | 4     | 5  | 6  | 7  | 1     | 2  | 3  | 4  |     |    | 1  | 2  | (●) First Day of School<br>(●) First/Last Day of Encore<br>(●) Days Not Meeting<br>(●) Intersession- Encore!<br>does not operate during intersession. |
| 7       | 8  | 9  | 10 | 11       | 12 | 13 | 14 | 11    | 12 | 13 | 14 | 8     | 9  | 10 | 11 | 6   | 7  | 8  | 9  |   |
| 14      | 15 | 16 | 17 | 18       | 19 | 20 | 21 | 18    | 19 | 20 | 21 | 15    | 16 | 17 | 18 | 13  | 14 | 15 | 16 |   |
| 21      | 22 | 23 | 24 | 25       | 26 | 27 | 28 | 25    | 26 | 27 | 28 | 22    | 23 | 24 | 25 | 20  | 21 | 22 | 23 |   |
| 28      | 29 | 30 | 31 |          |    |    |    |       |    |    |    | 29    | 30 | 27 | 28 | 29  | 30 |    |    |   |

## 2018-2019 Traditional Afterschool Calendar

Start date: **September 10, 2018** through end date: **May 16, 2019**

(\*) Partnership Site

**Brogden** 2:30-5:30  
919-560-3906(s)  
919-287-5698(o)

**Carrington** 2:30-5:30  
919-560-3916(s)  
919-287-5699(o)

2018

| SEPTEMBER |    |    |    | OCTOBER |    |    |    | NOVEMBER |    |    |    | DECEMBER |    |    |    |
|-----------|----|----|----|---------|----|----|----|----------|----|----|----|----------|----|----|----|
| M         | T  | W  | T  | M       | T  | W  | T  | M        | T  | W  | T  | M        | T  | W  | T  |
| 3         | 4  | 5  | 6  | 1       | 2  | 3  | 4  |          |    |    | 1  | 3        | 4  | 5  | 6  |
| 10        | 11 | 12 | 13 | 8       | 9  | 10 | 11 | 5        | 6  | 7  | 8  | 10       | 11 | 12 | 13 |
| 17        | 18 | 19 | 20 | 15      | 16 | 17 | 18 | 12       | 13 | 14 | 15 | 17       | 18 | 19 | 20 |
| 24        | 25 | 26 | 27 | 22      | 23 | 24 | 25 | 19       | 20 | 21 | 22 | 24       | 25 | 26 | 27 |
|           |    |    |    | 29      | 30 | 31 | 26 | 27       | 28 | 29 | 31 |          |    |    |    |

**Githens** 2:30-5:30  
919-560-3966(s)  
919-287-5701(o)

**Little River K8** (Served at Lucas)  
919-560-3946(s)  
919-560-3842(o)

**Lowes Grove** 2:30-5:30  
919-560-3946(s)  
919-560-3842(o)

**Lucas** 2:30-5:30  
919-560-3843(s)  
919-287-5702(o)

**Neal \*** 2:45-5:30  
919-560-3955(s)  
919-560-3841(o)

**Shepard** 2:30-6:00  
919-560-3938(s)  
919-287-5705(o)

2019

| JANUARY |    |    |    | FEBRUARY |    |    |    | MARCH |    |    |    | APRIL |    |    |    | MAY |    |    |    | KEY  |
|---------|----|----|----|----------|----|----|----|-------|----|----|----|-------|----|----|----|-----|----|----|----|--|
| M       | T  | W  | T  | M        | T  | W  | T  | M     | T  | W  | T  | M     | T  | W  | T  | M   | T  | W  | T  |  |
|         | 1  | 2  | 3  | 4        | 5  | 6  | 7  | 4     | 5  | 6  | 7  | 1     | 2  | 3  | 4  |     |    | 1  | 2  | (●) First/Last Day of Encore<br>(●) Days Not Meeting |
| 7       | 8  | 9  | 10 | 11       | 12 | 13 | 14 | 11    | 12 | 13 | 14 | 8     | 9  | 10 | 11 | 6   | 7  | 8  | 9  |  |
| 14      | 15 | 16 | 17 | 18       | 19 | 20 | 21 | 18    | 19 | 20 | 21 | 15    | 16 | 17 | 18 | 13  | 14 | 15 | 16 |  |
| 21      | 22 | 23 | 24 | 25       | 26 | 27 | 28 | 25    | 26 | 27 | 28 | 22    | 23 | 24 | 25 | 20  | 21 | 22 | 23 |  |
| 28      | 29 | 30 | 31 |          |    |    |    |       |    |    |    | 29    | 30 | 27 | 28 | 29  | 30 |    |    |  |

Operates Monday-Thursday except on teacher workdays, and holidays.

\* Programs may be canceled due to inclement weather, holidays, and other days at the discretion of the school administration.

Please post this calendar for easy reference regarding Encore! days of service.