

JHS SIT Minutes for 11-7-16

5:31: Meeting begins with Ms. Raphael reading the minutes from last meeting and calling for them to be accepted. Motion is accepted.

5:32 – Mr. Webber provides principal update. Focus on different programs/practices:

- Teachers have been asked to be visible in the hallways during class change
- Teachers have been asked to keep students in class for the first ten minutes and the last ten minutes
- Teachers have been asked to be more diligent about taking attendance
- After attendance and tardiness issues are under more control, principals will focus on making classroom visits
- Question: What will Mr. Nelson's role be? → Principals will split time at school.
- Question: Will there be more hall sweeps? → Wait to see if other measures work better

5:39 – Principal Selection Update and Student Survey (Raphael and Haile Selassie)

- November 14th – interviews of candidates
- Student surveys were distributed to classes
- Values Ranking:
 - Values/Treats all students equally
 - Listens to input from students, parents, and teachers
 - Willing to interact with students
 - Enjoys the company of adolescents
 - Follows through on commitments
 - Has previous experience at the high school level
- Has the application closed? → No, the application has not closed

5:48 – Comprehensive Needs Assessment and SIP Review (Hirsch)

- Comparison between data and the School Improvement Plan
- Committee broke into small groups to discuss the data and whether more information would be necessary to evaluate the progress of the SIP
- Discussion of the different questions in the SIP:
 - Community and parent communication: the school is **emerging** in this category. This ranking is based on the fact that communication with parents happens but it does not do so in a way that is user-friendly for the parent
 - School leadership: **emerging**. Turnover makes leadership inconsistent
 - Instructional excellence: **developing**. Walkthroughs are not consistently occurring. Faculty meetings during planning periods were not effective last year. Break out

groups are recommended for faculty meetings in the future. Still working on providing for all students at Jordan.

- How does the school promote the development of professional capacity? : **emerging**. Difficulty in developing teachers with high rate of turnover. Professional development is available for those who want it. No school-based beginning teacher coordinator.
- Planning and operational procedures: **lacking/emerging**. Concerned about scheduling and planning consistency. Possibility of protected time for teachers to allow for planning and grading.

6:30 – Advanced Ed Survey (Boyce)

- School and district are going through the accreditation process.
- Self-assessment process → All members of the SIT are to complete the assessment and discussion will be held at the next SIT meeting.
- Process will need to be finished before winter break.
- Meeting is needed outside of the December date → 11/28/2016 @ 5pm

Meeting ended at 6:38pm.