

**Please see the full agenda to follow these minutes.**

Meeting started at 5:35pm.

Mrs. Joyner-Ricci started the meeting and assured that the agenda will go out earlier next time.

Dr. Chisnall made comments concerning the change in positions for the SIT and the support that all have given.

Mr. Wilkes informed us that all of the PTSA positions have been filled. We gladly welcomed both our reelected parent representatives as well as our newly elected parent representatives.

- Aleyah Pankey
- Todd Cromer
- Eric Hirsch

Ms. Raphael revisited what we did at the last meeting and said that the last item is to place the SIP for these next 2 years on our Jordan website so that all of our stakeholders for the Jordan community would have access to it (SIP – School Improvement Plan).

By-laws were addressed:

- It was passed that our official 1<sup>st</sup> meeting would now be in August so that we can better address timelines given to us by the District
- It is agreed upon that Monday will remain as the day of the week for the fact that our PTSA also meets on a Monday and many of our parents and teachers are members of both (SIT and PTSA) and this day works for our parents, teachers, and students involved in our athletic programs.
- A teacher workday in August seems to be the preferred date for our 1<sup>st</sup> meeting of the year but it will be discussed later in June, 2016 when people know more about their summer plans.

The Honor Policy was addressed:

- An issue was brought up that dealt with tracking the number of “times cheating” being placed on a student’s record. It was NOT passed that the tracking should be cumulative over all 4 years.
- A member brought up a wonderful resource that would help to detect plagiarism however the cost is \$5000.
- A suggestion to give the student and parent a conference as a part of the 1<sup>st</sup> offense on how to properly document sources he/she cites was made. Our student representative did state that she learned to properly cite sources in her junior year at Jordan and not earlier. It would have been better to start earlier in the freshman year. It was passed.
- It was passed that because of the new grading scale, the 60 has to change to a 50 for the 1<sup>st</sup> offense – alternate assignment grade.
- It was passed that administration and guidance should be notified of a “cheating” offense.

- Further discussions are needed to address: a section should be added to the honor policy that says that the student who has been cited for “cheating” does not have the right to represent Jordan High in various situations. A member brought up the fact that the expectations of a team/sport are that you cannot “cheat” and expect to remain on the team. More specifics need to be given as to what are/are not acceptable at the freshman level vs the senior level. Therefore, perhaps an alternative honor code should exist per grade level. Also, we agreed that it would be advantageous to feedback from the PTSA concerning this subject.

Dr. Chisnall addressed the SIP as it was displayed on the board for all to follow. Then, Dr. Chisnall and Ms. Kelly discussed how 11<sup>th</sup> graders were identified that could possibly graduate with their senior colleagues by taking 9 or 10 courses. These 11<sup>th</sup> graders will help our graduation rate. Sub-committees are needed to meet to help monitor our goals and quarterly reviews as well as how are we insuring that the plans are working, etc. Dr. Chisnall, Mrs. Joyner –Ricci, and Ms. Williams will reach out to us to see what times work for the sub-committee meetings. The following people indicated that they are interested: Dr. Hyman, Faith Jones, Dr. Chisnall, Mr. Boyce, Mrs. Joyner-Ricci, Mr. Cromer, Mr. Hall, and Ms. Raphael.

Meeting ended at 6:37pm

### **Jordan High School - School Improvement Team Agenda**

**November 2, 2015 5:30-6:30 PM**

Welcome	Dr. Chisnall, Mrs. Joyner-Ricci 5 mins
Reading of Minutes	Barbara Raphael (5 min)
Introduction of new parent representatives	Mr. Wilkes (5 min)
Changes to By-Laws	Dr. Chisnall, Mrs. Joyner-Ricci (20 min)
Changes to Honor Policy	Mrs. Joyner-Ricci (20 min)

## Quarterly Review

Dr. Chisnall (20 min)

- Establishment of sub-committee(s) to review:
  - o Report card data
  - o PLC Assessment types

## Closing Comments

Dr. Chisnall, Mrs. Joyner-Ricci (5 min)

**If you have any concerns or ideas relevant to the SIP Goals or action items that you would like to bring before the next SIT Meeting please email them to [michelle.joyner-ricc@dpsnc.net](mailto:michelle.joyner-ricc@dpsnc.net) . Please bring concerns not relevant to the SIP Goals and action items to the attention of your department head or the PTSA as needed. Not sure? Email me anyways.**