

# Jordan High School

## SIT Information Summer Meeting Agenda

### August 22, 2017

Code of Cooperation
<ul style="list-style-type: none"> <li>• Commit to professional participation.</li> <li>• Build in purposeful sidebars.</li> <li>• Honor and respect each other.</li> <li>• Share best practices.</li> <li>• Find solutions.</li> <li>• Seek understanding.</li> </ul>

**Purpose:** In a **collaborative nature**, faculty and staff members will focus on student learning and increasing student achievement through **strategically** working to carry out the missions of Durham Public Schools and Jordan High School.

**School Improvement Goal #1:** *Improve our overall graduation rate to 88% by the end of the 2016-17 school year.*

**School Improvement Goal #2:** *School culture and climate will be enhanced via increased student attendance by 2%, teacher retention rate at or above DPS HS average, and a decrease in suspensions from each previous year.*

**School Improvement Goal #3:** *We will continue to meet and/or exceed growth as a school (all students) while increasing the grade level proficiency on the End-of-Course exams by 20% overall and through focus on key subgroups by June 2017.*

- *Improving the Overall EOC composite for all students from 51% to 71%*
- *Improving the EOC composite for Black students from 37% to 57%*
- *Improving the EOC Composite for Hispanic Students from 29% to 49%*
- *Improving the EOC Composite for EDS students from 27% to 47%*
- *Improving the EOC Composite for LEP students from 6% to 26%*
- *Improving the EOC Composite for SWD students from 15% to 35%*

**Desired Outcomes:** By the end of the meeting, the School Improvement Team will...

- Receive a Principal's Update related to the start of the 2017-18 school year.
- Receive an update on district expectations for school improvement (plan and tool).
- Be introduced to the indicators for student success and begin an assessment of the indicators.
- Discuss SIT subcommittees and next steps.

Agenda Item	Facilitators	Notes
Start-Ups <ul style="list-style-type: none"> <li>• Welcome</li> <li>• August Summer Updates</li> <li>• Minutes Approval</li> <li>• Review of Purpose and Desired Outcomes</li> </ul>	Ms. Raphael Mr. Hirsch Ms. Taylor	5:35 meeting begins <ul style="list-style-type: none"> <li>• Ms. Raphael moved through the materials in the SIT folders. These folders include the agenda from the 8/8 meeting, data report from the 2016-2017 school year, calendar, SIT meeting dates.</li> <li>• Agendas for future meetings will be disseminated prior to the meeting.</li> <li>• 8/8 meeting was intended to preliminarily look at data and touch base about NCStar School Indicators.</li> <li>• Ms. Taylor reviewed the agenda items.</li> </ul>
Principal's Update	Ms. Taylor	Master Scheduling 2017-18 <ul style="list-style-type: none"> <li>• First run of the scheduling matrix happened one week behind schedule.</li> <li>• Extra duty funds were used to pay for two counselors to handle scheduling conflicts over the summer.</li> <li>• Cherice Artis is now officially the Dean of Student Services.</li> <li>• Schedule changes will not be offered as frivolously this year; they will only be available for major conflicts → How can we streamline the scheduling process in the future?</li> <li>• The scheduling process has been running</li> </ul>

		<p>more smoothly this year than in past years. Several teachers have come in over the summer to verify and check schedules.</p> <ul style="list-style-type: none"> <li>• The Student Services Department has had a retreat to identify important goals and processes for the year.</li> <li>• PBIS has been successfully rolled out for the staff for the 2017-2018 school year.</li> <li>• Emphasis will be on feedback through department chairs for the 2017-2018 school year.</li> </ul> <p>Preliminary Data (Embargoed; Release Date – 9/7/17)</p> <p>NC Star</p> <ul style="list-style-type: none"> <li>• A new tool for determining a School Improvement Plan as a living, breathing document that provides important school indicators.</li> <li>• Mr. Hulbert is the Process Manager for School Improvement Team.</li> <li>• Ms. Raphael emphasizes the ability to modify and improve the School Improvement Plan through NCStar.</li> <li>• Mr. Hulbert emphasizes the ability to monitor and measure goals through NCStar.</li> </ul>
SIT Summer Update	Ms. Raphael Mr. Hulbert Ms. Dreibelbis	<p>NC Star PD Takeaways</p> <ul style="list-style-type: none"> <li>• <a href="http://www.indistar.org">www.indistar.org</a></li> <li>• How can we indicate growth in the school? → NCStar provides important school indicators; JHS will focus on 12 “KEY” indicators</li> <li>• NCStar allows schools to add and change indicators throughout the year.</li> <li>• “Resources” tab will allow navigation to the indicators with explanations on how to address and measure them.</li> <li>• <a href="http://www.ncstar.weebly.com">www.ncstar.weebly.com</a> will provide additional information about indicators</li> <li>• Ms. Taylor emphasizes the importance of looking beyond simply the “KEY” indicators → SIT encouraged to highlight the indicators that should be emphasized by the School Improvement Plan.</li> <li>• Deadline for creation of a new School Improvement Plan is coming up in September.</li> <li>• Role of Process Manager (Hulbert)</li> <li>• Special Logins</li> </ul>
Review of Indicators	Ms. Taylor	<p>Assess Indicators</p> <ul style="list-style-type: none"> <li>• Small group discussions about additional indicators</li> <li>• How were the “KEY” indicators selected? → Based on research on schools that have made serious improvements; the key indicators were major factors in those improvements.</li> <li>• Indicators discussed: A4.16, A1.06/A1.08</li> </ul>

		<p>(emphasis on students as technology-focused and the need to address those skills), C2.02 (evaluation and professional development plans are already happening at JHS),</p> <ul style="list-style-type: none"> <li>• Possible for parents and other stakeholders to view the progress of indicators.</li> <li>• A wide selection of data are used to determine the School Improvement Plan goals.</li> </ul>
SIT Subcommittees & Next Steps	Ms. Taylor	<p><b>Action Step: If you are interested in beginning to write and craft the School Improvement Plan (The “Writing Committee”), contact Ms. Raphael</b></p> <p><b>Minimum # of Members: 4 people</b></p>
Closing Thoughts	Ms. Raphael Mr. Hirsch Ms. Taylor	<p>Next Meeting Agenda Items</p> <p>6:41 Meeting is adjourned with Mr. Hirsch offering Durham Bulls tickets to two members of the SIT</p>

