

# Jordan High School

## School Improvement Meeting Minutes

February 5, 2018

Code of Cooperation
<ul style="list-style-type: none"> <li>• Commit to professional participation.</li> <li>• Build in purposeful sidebars.</li> <li>• Honor and respect each other.</li> <li>• Share best practices.</li> <li>• Find solutions.</li> <li>• Seek understanding.</li> </ul>

**Purpose:** In a **collaborative nature**, faculty and staff members will focus on student learning and increasing student achievement through **strategically** working to carry out the missions of Durham Public Schools and Jordan High School.

**Proposed Goals:**

*Goal #1: By June 2018, Jordan High School's graduation rate will increase to 82%.*

*Goal #2: By June 2019, Jordan High School will meet or exceed expected growth through achieving a positive growth index.*

**Desired Outcomes:** By the end of the meeting, the School Improvement Team will have...

- Review SIP suggestions provided by the English as a Second Language Department.
- Approved the plan and review the timeline for faculty and staff approval.
- A determination of next steps as it relates to this year's SIP.

Agenda Item	Facilitators	Notes
Start-Ups <ul style="list-style-type: none"> <li>• Welcome</li> <li>• January Minutes Approval</li> <li>• Review of Purpose and Desired Outcomes</li> </ul>	Ms. Raphael Mr. Hirsch Ms. Taylor	5:33 – January minutes approved and Ms. Raphael begins with meeting  Ms. Taylor reviews Purpose and Desired Outcomes
English as a Second Language (ESL) SIP Suggestions	Ms. Raphael	Ms. Painter (ESL Department Chair) has created strategies and expected results for the School Improvement Plan.  Next Step: the ESL strategies and expected results will be embedded in the School Improvement Plan with timelines and expected outcomes.  Focus is on increasing the number of bilingual employees as positions open.  Orders have been placed for bilingual signs to be added to school signage. Goal is to have signs posted by the end of third quarter. Are there additional signs needed?  Mr. Hulbert will add ESL SIP suggestions to School Improvement Plan, assigning roles/responsibilities to personnel.
Review of Proposed Goals and Related Actions	Ms. Taylor Ms. Raphael	Feedback on School Improvement Plan Goals: <ul style="list-style-type: none"> <li>-Students that have dropped from Jordan High School but have not enrolled in another school would count against the JHS graduation rate.</li> <li>-Given current conditions and progress, administration believes that 82% graduation rate is feasible.</li> <li>-Superintendent Mubenga has emphasized increasing graduation rate with fidelity across comprehensive high schools.</li> </ul>

		<p>-When it comes to graduation rate, the emphasis will be on providing services to students that will help them succeed and graduate with options.</p> <p>-Should the School Improvement Team formulate a three-year plan when it comes to graduation rate?</p> <p>-The district-wide strategic plan will be released in April.</p> <p>-The SIP Graduation Rate goal will be rewritten to include a three-year goal. → Approved by SIT</p> <p>-Are the JHS feeder schools using the same programs and metrics? → Githens, yes. Others, unclear.</p> <p>-Reading Plus is the closest that the school has to a “universal screener” for reading level for students but it is currently only available to a small number of courses.</p>
Request for Volunteers	Ms. Raphael	<p>Faculty and staff will vote on the School Improvement Plan on Thursday and Friday of this week.</p> <p>Mr. Hulbert will be sending out the email to the staff</p> <p>Two volunteers are needed to count ballots on Friday evening.</p>
Next Meeting’s Agenda Items	All	The next meeting will include an update on Cohort Graduation Rate and progress towards improvement to 82% goal.
Closing Thoughts	Ms. Raphael Mr. Hirsch Ms. Taylor	6:33 Meeting adjourns

