

# Jordan High School SIT Meeting Agenda January 8, 2018

Code of Cooperation
<ul style="list-style-type: none"> <li>• Commit to professional participation.</li> <li>• Build in purposeful sidebars.</li> <li>• Honor and respect each other.</li> <li>• Share best practices.</li> <li>• Find solutions.</li> <li>• Seek understanding.</li> </ul>

**Purpose:** In a **collaborative nature**, faculty and staff members will focus on student learning and increasing student achievement through **strategically** working to carry out the missions of Durham Public Schools and Jordan High School.

*Goal #1: By June 2019, Jordan High School will meet or exceed expected growth through achieving a positive growth index.*

*Goal #2: By June 2018, Jordan High School's graduation rate will increase to 82%.*

**Desired Outcomes:** By the end of the meeting, the School Improvement Team will...

- Review NC Star to become familiar with the tool.
- Understand what progress has been made with key indicator A1.01.

Agenda Item	Facilitators	Notes
Start-Ups <ul style="list-style-type: none"> <li>• Welcome</li> <li>• December Minutes Approval</li> <li>• Review of Purpose and Desired Outcomes</li> <li>• STAC Update</li> </ul>	Ms. Raphael Mr. Hirsch Ms. Taylor Ms. Tran	5:31 – meeting begins  December minutes approved  STAC – Superintendent’s Teacher Advisory Council <ul style="list-style-type: none"> <li>• Ms. Sara Tran – Jordan’s STAC representative</li> <li>• Meeting – December 5<sup>th</sup></li> <li>• Meetings function as an open forum to discuss important issues to the district</li> <li>• December 5<sup>th</sup> meeting functioned as a “meet-and-greet” with Dr. Mubenga</li> <li>• Contact Ms. Tran with any questions/concerns to be raised at STAC meetings</li> <li>• Has there been dialogue at STAC meetings about the start times for high schools?</li> </ul>
NC Star Review	Mr. Hulbert	<i>School Improvement Team Members should take time to explore the website to see the updates.</i>  5:39 – Mr. Hulbert leads everyone to <a href="http://www.indistar.org">www.indistar.org</a> , the website that houses the NCStar evaluation tool  The School Improvement Plan can be found as the Comprehensive Plan/Progress Report under “Reports”  Action steps for school improvement goals can be found in the “Actions Report.” <ul style="list-style-type: none"> <li>• Upcoming Action Steps: Mr. Boyce creating a walkthrough tool and walkthrough teams</li> <li>• Most action steps have target completion dates in May and June</li> </ul> Need for clearer communication with parents in order to provide information and solicit feedback on school improvement goals and initiatives  Kudos to Mr. Hulbert for all of his extra work on updating NCStar

<p>Progress Monitoring</p> <ul style="list-style-type: none"> <li>A1.01 Update</li> </ul>	<p>Mr. Boyce Ms. Taylor Mr. Wall Ms. Williams</p>	<p>5:57 – begin overview of the important action steps and progress towards A1.01</p> <p>Mr. Boyce’s update on creation of the walkthrough teams</p> <ul style="list-style-type: none"> <li>Mr. Boyce and admin team have been working on a walkthrough tool</li> <li>The current walkthrough tool is focused heavily on the actions of students in the classroom</li> <li>Testing out the walkthrough tool will occur this week (1/8 – 1/12)</li> <li>Goal: use combination of admin and teachers to perform walkthroughs this quarter</li> <li>Walkthroughs can serve different purposes: information gathering, feedback between teachers, non-evaluative reflection, etc.</li> <li>Action step: create the walkthrough teams (target date: 1/22/2018)</li> <li>Mr. Wall and the Math Department have been piloting iReady, an electronic growth-focused diagnostic tool.</li> <li>iReady Diagnostic has been given to all Foundations Math I students</li> <li>Plan is to use iReady each Friday to target growth and monitor progress and to re-administer the Diagnostic Test to measure growth and chart progress</li> <li>iReady also provides an opportunity to recognize students for their hard work and progress</li> <li>iReady has confirmed that there are a large number of students performing below grade level</li> <li>Foundations Math I is well suited for iReady because it meets every day for an entire year; however, there is a need for more resources and support for Foundations Math I classes</li> <li>Need for more timely review of 8<sup>th</sup> grade data in order to correctly place 9<sup>th</sup> grade students</li> <li>Ms. Williams is tasked with the formal observation tool, NCEES in True North Logic. 79% - 81% of first round of observations have been completed. 10% of the second round of observations have been completed.</li> </ul>
<p>Closing Thoughts</p>	<p>Ms. Raphael Mr. Hirsch Ms. Taylor</p>	<p>Next Meeting Agenda Items</p> <p>6:30 – meeting adjourns</p>