Durham Public Schools Staff Appreciation Award

Nomination Form

The Staff Appreciation Award recognizes three school-based and one Central Services based employee each quarter for distinguished service to Durham Public Schools. Recipients will demonstrate outstanding customer service in addition to at least one if not several of the attributes below:

- *Excellent teamwork*
- *Extraordinary performance of regular duties in a particularly difficult circumstance*
- *Active participation in or leadership of projects*
- *Application of new skills and knowledge*
- *Exceeding goals and targets*
- *Displaying commitment and loyalty to Durham Public Schools*

Name of nominee _____

Position _____

School/Department _____

In the space below, briefly describe why the employee merits consideration for a Staff Appreciation Award. Please keep in mind that the award highlights outstanding customer service. A few sentences may be drawn from this description for use in the presentation at a Board Meeting if your nominee is selected.

Nominated by: _____

Position: _____

School/Department: _____

Phone number: _____ E-mail _____@dpsnc.net

Please submit this nomination via courier to Fred Williams, HR-Fuller Building; via e-mail to williafr@dpsnc.net; via fax at (919) 560-3625 by the end of each academic quarter.